APPLICATION FOR NON - CORPORATE MEMBERSHIP

Please affix a photograph in passport format here

*Tick (/) one box

- ☐ Graduate Member
- ☐ Associate Member
- ☐ Academic Member
- ☐ Student Member

REQUIREMENTS & CONDITIONS

Prospective members are advised that an application for membership involves a portfolio assessment and an applicant interview, and that evidence of high standards is required. In addition, an applicant may be required to pass the Exams set by MIID as required under it's Constitution.

Qualification for Non - Corporate Membership

A candidate for admission as a Non-Corporate Member shall possess a qualification which the MIID constitution and the Bye-Laws may prescribe, or allow, and which is acceptable to the Council of the Institute.

The category of Non-Corporate Membership is divided into the following classes:

Graduate Members

Subject to the requirements of the law for the time being in force (including but not limited to the Architects Act 1967), a candidate for admission as a Graduate Member must be a person who:-

- is a Malaysian Citizen residing in Malaysia;
- is not eligible for Ordinary Membership under clause 4.4.2;
- holds the qualification recognized by the Council and/or the Board; and/or;
- is registered as a Graduate Interior Designer under the Architects Acts 1967,

and who is acceptable to the Council for admission to Graduate Membership of the Institute. He shall not remain a Graduate Member after he has obtained the practical experience as may be determined by the Council which qualifies him to be a candidate for Corporate Membership and may thereupon apply to become a Corporate Member of the Institute.

Academic Members

A candidate for admission as an Academic Member must be a person who is residing in Malaysia and who:-

- possesses a qualification in interior design or architecture acceptable to the Council for Academic Membership and is interested in the objectives of the Institute;
- is engaging in full time lecturing or teaching interior design or architecture in a university or university college, or engaging in building research or special projetcs, in Malaysia; and
- if he is not qualified for admission as an Ordinary Member, Graduate Member or Associate Member, he may upon nomination using the prescribed form under the Bye-laws and subject to the approval of the Council be eligible to be admimtted as an Academic Member. The council may at any time and without being required to give any reason terminate his membership.

Pertubuhan Perekabentuk Dalaman Malaysia (2290-11-WKL)
(Malaysian Institute of Interior Designers)
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Associate Members

A candidate for admission as an Associate Member must be a person who:-

- is residing in Malaysia;
- has graduated from a school of interior design or architecture but who is not qualified for admission as an Ordinary Member, Graduate Member or Academic Member but it acceptable to the Council for Assoiate Membership and is interested in the objectives of the Institute; and/or
- is employed full-time in an interior design or architectural practice, or engaged in the building and design industry in Malaysia.

Student Members

A candidate for admission as a Student Member must be a person who:-

- is residing in Malaysia;
- is not less than sixteen (16) years of age;
- has passed the Malaysian Cetificate of Education or Cambridge Overseas School Certificate or Higher School Certificate or any examination recognised as being equivalent and acceptable by the Council; and
- has been admitted to and attends a course leading to a Degree or Diploma in Interior Design in a school, university or
- university college which is recognised by the Institute.
- has been admitted to and attends a course leading to a Degree or Diploma in Interior Design in a school, university or
- university college which is recognised by the Institute.
- has been admitted to and attends a course leading to a Master or PhD in Interior Design or fields related to Interior Design in a school, university or university college which is recognised by the Institute.
- and acceptable by the Council for admission to Student Membership of the Institute. A student in Malaysia shall not be
- admitted as a member of the Institute unless with the prior consent of the school, the university or the university college
- concerned.

No person shall remain as a Student Member (a) for more than five (5) years after the date of his admission as a Student Member, provided that the Council may in any case before the expiration of the said period of five (5) years extend such period on the application of the Student Member concerned, or (b) after he has ceased to be a student attending a course leading to a Degree, or Diploma or Master or PhD in Interior Design in a school, university or university college which is recognised by the Institute, whichever is earlier.

SUBMISSION REQUIREMENT (Compulsory)

Required Documents (Upload via WildApricot)	*Graduate*	*Academic*	*Associate*	*Student*
a) Profile Photo (Front Face Only)	☐	☐	☐	☐
b) Updated CV	☐	☐	☐	N/A
c) Interior Design Portfolio (A4) *up to 5 projects in pdf	☐	☐	☐	N/A
d) Proposer and Seconder (Must be signed by MIID Fellow / Ordinary)	☐	☐	☐	N/A
e) Certified Academic Certificate (Original Stamps by Commissions of Oaths / University / Registered Interior Designer / Registered Architect)	☐	☐	☐	N/A
f) Certified Academic Transcript (Original Stamps by Commissions of Oaths / University / Registered Interior Designer / Registered Architect)	☐	☐	☐	☐
g) Certified LAM Registration Certificate (if any)	☐	☐	☐	N/A
h) Non - Refundable Processing Fee *attach payment slip to the system	☐	☐	☐	N/A
i) Subscription Fee *attach payment slip to the system	☐	☐	☐	☐
j) Teaching Permit / Employment Letter	N/A	☐	N/A	N/A
k) Student Card	N/A	N/A	N/A	☐

Applicant must submit certified photocopy of testimonals, certificates and other relevant documents in support of the application including, in the case of registered Interior Design Graduate, proof of prescribed practical experience. **The application must be submitted together with the processing fee and subscription fee, payable via bank transfer or cheque deposited directly into our bank account:**

Account No. : **224-00000-938**
Account Name : **Pertubuhan Perekabentuk Dalaman Malaysia**
Account Bank : **Hong Leong Bank**
Email to : **membership@miid.org.my**

PROCESSING FEE / SUBSCRIPTION FEE

Membership Class	*Processing Fee*	*Subscription Fee*	*Upgrading Fee*
Graduate Member	RM250	RM150 *Upgrading to **other categories**	RM150 per annum
Academic Member	RM250	RM150 *Upgrading to **other categories**	Citizen : RM150 Non-Citizen : RM250 per annum
Associate Member	RM250	RM150 *Upgrading to **other categories**	Citizen : RM150 Non - Citizen : RM500 per annum
Student	N/A	RM100 *Upgrading to **other categories**	RM50 (One-off payment for 5 years)

4.10.2 Refusal of Application

The Council reserves the right to refuse admission of any applicant for membership for any of the reasons listed under Clause 6.3 or without assigning any reason thereof.

4.10.3 Payment of Processing and Subscription Fees

4.10.3.1 Applications for membership shall be accompanied by the approproate non-refundable processing fees together with the subscription fee. In the event the application is not accepted by the Council, the subscription fee will be refunded to the applicant. Upon acceptance, the applicant shall pay the subscription fees.

4.10.3.2 Members of the Institute in each category and class are subject to the Constitution, the Bye-Laws and regulations as laid down by the Institute. The Honourary Secretary shall send whether physically or electronically, to every person who is admitted as members, a copy of this Constitution, the Bye-Laws and regulations as laid down by the Institute.

5.1 Payment of Processing, Subscription Fees and Other Dues

5.1.1 The amount of processing fees, subscription fees and other dues shall be prescribed from time to time in the Bye-Laws.

5.1.2 The annual subscription fee shall be due or caused to be paid by the 31st of January in each year or a one-off payment upon acceptance of nomination (in the case of Fellows). Members admitted before the first day of October in a year shall pay the subscription payable for the current year, and those admitted on and after the first day of October shall pay the annual subscription for the following year.

5.1.3 In this section the word “year” shall mean the period from 1 January in any calendar year to 31 December in the same calendar year.

5.1.4 Where a Member applies to upgrade his membership, a processing fee shall be levied in addition to the subscription fee as prescribe in the Bye-Laws. The Council shall be empowered to make changes, in writing, if required, in times needed.

5.1.5 The Council or Annual General Meeting may, from time to time, amend the processing fee and subscription payable by all members.

5.1.6 For the avoidance of doubt, the amount of processing fees, subscriptions fees and other dues set out in the Bye-Laws shall be exclusive of any taxes (including goods and services tax), levies, duties, assessments or fees of whatever kind or nature. In the event any of the processing fees and/or subscriptions shall become subject to taxes (including goods and services tax), levies, duties, assessments or fees of whatever kind or nature, all members shall forthwith pay such additional amount as may be necessary to ensure that the net amount actually received by the Institute is equal to the amount which the Institute would have received had such taxes (including goods and services tax), levies, duties, assessments or fees of whatever kind or nature not been made.

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Complete all sections in BLOCK letters. Insert N/A on whichever that is NOT applicable

a. PERSONAL DETAILS

Full Name (as per NRIC) :

Date of Birth : / / NRIC / Passport :

Residential Address :

Gender : M / F

Postcode : State :

Nationality : *Applicable for Non-Malaysian*

Email Address : Mobile No :

b. PROFESSIONAL DETAILS

LAM Graduate Interior Registration *(If Any)* : Year :

c. CURRENT EMPLOYMENT DETAILS

Name of Company or University :

Company Address :

Designation :

Mobile No.

Date of Employment (DD/MM/YYYY) : / /

d. EMPLOYMENT DETAILS

Name of Company	Designation	Duration (YYYY to YYYY)

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e. BUILDING RESEARCH / SPECIAL

Organisation	Year	Subject

f. ACADEMIC QUALIFICATION

University / College / School	Qualification	Duration (YYYY to YYYY)

g. CURRENT COURSE STUDY

(Applicable for Student Membership)

Name of Institute :

Name of Course / Program :

Program Duration e.g 3.5 years : Current Semester Expected Graduation Date (MM/YYYY)

h. CURRENT COURSE STUDY

(Applicable for Student Membership)

Insert List of Professional Qualification/Practice Examination passed inclusive of MIID Professional Practice Examination

Professional Qualification / Professional Practice Examination	Year Passed

i. RECOMMENDATION BY HEAD OF UNIVERSITY/COLLEGE

(Applicable for Academic & Student Membership)

I, the undersigned, do from my personal knowledge of the above applicant, propose and recommend him/her as a fit and proper person to be admitted as an Academic/Student Member of MID

Signature & Official School/Organization Stamp

Name :

School/Organization :

Designation :

Department/Faculty :

Date :

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j. PROPOSAL/PROFESSIONAL RECOMMENDATION

(Not applicable for Student Membership)

We undersigned, **being an active/valid Corporate Members of MIID**, do from our personal knowledge of the above applicant, propose and recommend him/her as a fit and proper person to be admited as **Graduated /Academic / Associate (select one) Member of MIID.**

**signature must be an original (no digital signature)*

	PROPOSER	SECONDER
Name :		
MIID Membership No. :		
Date :		
Mobile No. :		
Email Address :		

k. DECLARATION

(Not Applicable for student membership)

I hereby declare that the information provided is true and correct. I understand that any false information may invalidate my application. If accepted, I agree to abide by the Constitution, Code of Conduct, and requirements of MIID.

Signature :

Name :

Date :